

City of Raleigh Historic Cemeteries Advisory Board

**Borden Building \* 820 Clay Street  
Monday, April 11, 2011**

**Members Present:**

Jane Thurman- Raleigh City Cemeteries Preservation, Inc.  
David Brown- Raleigh City Cemeteries Preservation, Inc.  
Danny Morgan- City of Raleigh Parks and Recreation Department  
Wayne Schindler- City of Raleigh Parks and Recreation Department  
Jimmy Thiem- Parks, Recreation and Greenway Advisory Board  
Terry Harper- Raleigh City Cemeteries Preservation, Inc.

**Members Absent:**

Doris Burke- Parks, Recreation and Greenways Advisory Board  
Orrin Haywood- Raleigh City Cemeteries Preservation, Inc.  
Betsy Haywood Foard- Raleigh City Cemeteries Preservation, Inc.

**City of Raleigh Staff Present:**

Christy Cornell  
Cindy Trumbower

**Others present:**

Anne Brosnahan, member of Raleigh City Cemeteries Preservation, Inc.  
Ed Brosnahan

**CALL TO ORDER**

Mr. David Brown called the meeting to order at 5:31 p.m.

The Board reviewed the minutes from the 03/28/2011 meeting. Danny Morgan clarified that the additional trashcans at O'Rourke Cemetery would be placed outside the cemetery gates. With this correction, the minutes were unanimously approved.

**DISCUSSION**

**OLD BUSINESS**

Wayne Schindler gave an update on development of the Cemetery Watch program. Cindy Trumbower mailed letters to approximately 200 neighbors and/or businesses informing them of the upcoming 4-26-11 meeting. The Downtown Raleigh Alliance was notified as well as Home Owners Association. Jane, Terry, Jimmy, and David agreed to meet with Cindy to discuss the meeting's agenda, the focus of the program and key elements of training. Wayne mentioned that the Parks and Recreation Director, Diane Sauer has contacted the Raleigh Police and Fire Chiefs to ask for engagement of their field staff in the program. The Board agreed that the Police should provide regular feedback to the Cemetery Watch program and Board on activity within City Cemetery.

Wayne provided the O'Rorke-Catholic Tree Assessment Report from Urban Forester, Sally Thigpen. Neither of the 2 large trees in question need to be removed at this time.

The next step is to identify existing grave plots located within proximity of the existing fence. There is at least one map identifying grave plots within O'Rorke, possibly others. Jane will bring a plot map of the cemetery to the May Board meeting.

Jimmy distributed information on fencing options which met the criteria previously identified by the Board. The preferred style of fencing is the Conqueror Style with a single bottom rail, stepped to account for grade changes (level on top rail), with a double vehicle gate and a pedestrian gate. Jimmy will look at pricing and report back at the May meeting.

A demolition and grading plan (from top of wall to slope) is needed.

Wayne will speak with Shawsheen about developing a Landscape Plan for the site.

The Board agreed to establish a Maintenance Plan subcommittee which will begin meeting after the May Board meeting.

The Board agreed that a complete package, addressing needed wall repairs, fence replacement and landscape replacement, would be presented to the Historic District Commission for their review.

The Board reviewed the 2010-11 Annual Report and the 2011-12 Work Plan for the 5-3-11 Council meeting.

#### NEW BUSINESS

Jane shared information on a conference in Savannah 6/21 and 6/22-23, 2011.

The next meeting of the City of Raleigh Historical Cemetery Advisory Board is scheduled for Monday, May 9, 2011 at 5:30 p.m. at the Borden Bldg at Fletcher Park.

With no further business, the meeting was adjourned at 6:50 p.m.